



MAS Staten Island center, BKSI-NY

Quran Hifz Teacher Position

Description

The Muslim American Society (MAS-BKSI) in New York is a religious, social, cultural, and educational, not-for-profit organization. It is a pioneering Islamic organization that uplifts the individual, family, and society. Its mission is “To move people to strive for God consciousness, liberty, and justice, and to convey Islam with utmost clarity.”

MAS Staten Island Center is seeking an experienced and qualified Quran Hifz teacher to serve as the day-to-day Hifz programs teacher for the community’s children and adults as well as serve as a spiritual and motivational guide. You will be a hardworking and enthusiastic teacher, primarily dedicated to nurturing children and adults in the memorization of the Quran. The Quran Hifz Teacher will involve teaching a group of students who have excelled academically and are working towards memorizing the Quran. The students will memorize the Quran, revise most recent lessons and older lessons. The applicant will be a motivated individual with a keen interest in encouraging and inspiring students to love learning and living the Quran.

The Quran teacher will work full time, during Fajr/afternoon/evening & weekend hours.

Applicants should be current functional and skilled in their use of evolving technologies, active in promoting critical thinking, and committed to challenging our students to be knowledgeable, ethical, and capable global Muslim citizens.

Responsibilities

- Prepare course long range plan, Hifz plans and homework materials
- Create teaching strategies and able to adapt the Hifz course plan to each student’s ability and potential
- Teacher to focus on Quran Hifz and Tajweed and be able to work one on one with each student
- Pronunciation (Tajweed): Explain new Tajweed concept in theory.
- Implement the Tajweed theory
- Able to translate meanings of an Ayat (Tafseer) in general

- Follow a process for formal and informal ongoing assessment of students, including report cards, progress reports and marking. Feedback to be provided to parents and MASSI designated administrators
- Oversee the recruitment, registration, record keeping, and retention of students
- Integrate “tarbiyah” of students such as, social responsibility, kindness and other Islamic teachings / values into daily routines
- Should have a solid foundation in the Islamic faith
- Supervise students during classes and at other times in the center
- Discuss students’ progress and concerns with parents and administrators
- Train the young Imams and help them to be better in Hifz and Tajweed
- Maintain appropriate standards of behavior, mutual respect, safety, welcoming, and joyful environment within the classroom.
- Effectively using technology to enhance instruction, a successful candidate must be comfortable with a virtual learning environment, as well as with using relevant distance learning tools. Training will be provided, however, the candidate must be sufficiently comfortable with online communication tools and software.
- Read and stay abreast of current topics in education. Integrate competencies, goals, and objectives into lesson plans
- Participate in ongoing training and Islamic learning and development sessions.
- Must be able to teach all ages
- Create positive educational climate for students to learn in
- Support fundraising and marketing efforts to grow the program resources.
- Ensure that volunteers are oriented and have appropriate and fulfilling assignments.
- Be responsible for the Salah schedule
- Lead Jummah Khutbahs, daily Salah, and taraweeh prayers with the team of young Imams
- Help in Ramadan programs (Recite Quran, daily khatirah etc.)
- Able to teach Nooraniyah or similar courses and able to teach Arabic entry levels (to teach how to read Quran)
- Perform other related duties in the Islamic education area as required by MASSI Leadership Team

Qualifications

- Supportive of the vision and philosophy of MAS
- Must be a Hafiz-e-Quran (Memorized the Quran)
- Must have Ijazah or Sanad from an accredited institution
- Must have at least 2 years of experience in USA as a Hifz/Quran Teacher
- College degree in Arabic or Islamic Studies is preferred
- Must be able to explain the new Tajweed concept in theory
- Ability to implement the Tajweed theory is a must and preferably Qira’at
- Ability to translate meanings of an Ayat (Tafseer) in general is a must
- Very good at nurturing and mentoring children
- Excellent with the Quran in terms of memorization and Tajweed (including makhaarij)

- Reliable and dedicated individual
- Able to manage a class of 15-25 students
- Sound knowledge of Islamic faith (Fiqh) and practice (Taqwa)
- Speak Arabic language fluently and can help students understand some of the meanings of the Quran (Tafseer, lessons)
- Be able to communicate fluently in English
- Willing to complete an average three year program with students
- Ability to relate well to youth of all ages and with adults
- Good health, high moral character, good attendance record, and works well in a team
- Developing and instilling Islamic values and convictions in the students to love the Quran
- Personal drive and the energy to motivate and inspire staff and students
- A thorough understanding of challenges and situations related to youth
- Knowledge of computer applications such as MS Word, Excel will be a huge plus
- Must be legally authorized to work in the United States

Application Instructions

- Criminal background checks and child abuse clearances are required
- To apply to the job, interested individuals must submit their interest to si.admin@masnewyork.org with electronic copies of a cover letter, resume, and list of three (3) references with contact information

Job Type

Part time / Full time depends on schedule and provided plan

Salary

Dependent upon experience and qualifications

Employer

Mr. Sherif Ahmed, Executive Director
 MAS Staten Island Community Center
 180 Burgher Avenue
 Staten Island, NY10304

SIGNATURE	DATE ACCEPTED	START DATE
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Employee

By signing and dating below, I accept this offer of employment for the above referenced position.

NAME	SIGNATURE	DATE
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MAS Brooklyn/Staten Island is an Equal Employment Opportunity/Affirmative Action Employer